



North Curry C of E Primary School And Little Herons Nursery Key Person Policy



Signed by:

H Morley Headteacher

G Slocombe Chair of governors

Date: 18th September 2024

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Review date: September 2025

Statement of intent

At North Curry CE Primary School Summer Club:

We believe that every child is unique and valued. We aim to provide an environment in which all pupils feel safe and can flourish. We will respond to individuals in ways which take into account their varied life experiences and particular needs. We are committed to providing an education with aspirational outcomes, which enables all pupils to make progress, become confident individuals living life in all its fullness (John 10,10).

In our school our Christian vision shapes all we do. Our vision is underpinned by the Christian values of Koinonia, Kindness, Respect, Joy, Hope and Happiness.



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What is a key person?

A key person is a named member of staff assigned to an individual child to support their development and act as the key point of contact with the child's parents or carers. This is their named member of staff with whom a child has more contact than other adults. The key person has special responsibilities for working with a small number of children. The key person system helps build and develop positive relationships with children and between parents, carers and staff.

Meeting the requirements of the Early Years Foundation Stage (EYFS)

Each child will be assigned a key person who will help them to become familiar with their surroundings, to feel confident and safe within it, and develop a genuine bond with the child and immediate family that forms the basis of a settled, close relationship. If a child does not bond with their initial key person this will be changed to the practitioner, they develop a relationship with the best.

A child's patterns of attendance will be considered when appointing a key person.

The key person will

- meet the needs of each child and respond sensitively to their feelings, behaviour and ideas.
- Actively build positive relationships with clear lines of communication between the children and their families
- Observe and plan for children's likes, interests and individual needs
- Ensure that children's physical needs are met sensitively
- Develop a secure and trusting relationship by learning key words in a child's first language, or acknowledge their sounds and gestures
- Share the child's 'learning journey' regularly with parents, and value their written or verbal contributions
- Support a child through transitional periods when changing settings or starting school, and during key milestone periods
- Develop trust to enable children's independence
- Plan for all shared communications and transfer of documents if/when transition to a new key person takes place

The nursery will

Endeavour to ensure that the child's key person is available during new situations, or at times of anxiety or illness. The nursery manager will provide regular support for key persons including during staff meetings to ensure that there is time to reflect on issues or concerns of children and their families. We hold parents open evenings so that every family has time for discussions with their assigned key person.

The nursery will identify a key person by name and notify parents shortly after they start at Little Herons nursery.

Written in accordance with the *Statutory Framework for the Early Years Foundation Stage (2024): Safeguarding and Welfare Requirements: Health [3.52 - 3.55]*