

## North Curry C of E Primary School On Site Absconding Children Procedure

If a child leaves the classroom or playground...



Inform any of the DSLs immediately to come and help.



One person to sit and watch to monitor where the child is (do not follow or chase!).



Try to coax the child into coming back into the main building.



Discuss the cause of the absconcion (maybe sometime later).



Ensure that parents/carers are informed and that the incident is recorded both on their behaviour record (Bromcom) and a cause for concern safeguarding record completed.



Risk assessment to be completed for that particular child (if not already in place).

## North Curry C of E Primary School Off Site Absconding Children Procedure

If a child leaves the school grounds...



Inform any of the DSLs immediately to come and help and ensure the school office are informed ready to phone the police if the child goes out of sight.



One person to monitor where the child is going (do not follow or leave the school premises).



If the child can hear you - try to coax the child into coming back into the school grounds.



If the child will not come back into the school grounds or goes out of sight then ensure both the police and parents/carers are contacted.



Ensure that incident is recorded both on their behaviour record (Bromcom) and a cause for concern safeguarding record completed.



Risk assessment to be completed for that particular child (if not already in place).

